Bryony School

Admissions Policy

We are delighted that you are considering Bryony School for your son or daughter. We are a small co-educational day school for girls and boys aged 2 to 11. Established since 1956, we have a strong reputation of providing the highest standards of teaching and education in a friendly, stimulating and inclusive learning environment.

We aim to provide all children with the opportunities to reach their potential. This includes gifted pupils and those requiring some additional support for Special Educational Needs. We aim to instil enthusiasm for learning and work with our children to encourage their self-confidence, good manners and respect for others. We embrace diversity. We do not discriminate on grounds of diversity, gender, race or religion.

All children and staff are encouraged to feel part of the caring 'family' of the school. Our youngest pupils to those on the threshold of secondary school are encouraged to care about one another, their school environment and the wider community.

The vast majority of pupils in our school joined on the recommendation of their friends and family. Indeed we have taught many generations of families with a number of current parents and grandparents, being former Bryony pupils.

We wish to establish a full partnership with parents in order to promote the interests of each child. This partnership must be based upon mutual honesty and respect. All those joining the School – pupils and parents- must agree to adhere to school rules and policies.

Admissions process

Age of Entry
Children can join Bryony from the age of two. Subject to availability, children can join Bryony School in any year group and at any time of the school year.

Entry criteria
Entry to the Nursery and Pre-School: It is advisable to register your child for possible admission as soon as possible. Children in our Nursery have priority for places going up to our Pre-School. If spaces are available, children are invited for a complimentary Taster Session before starting with us.

Reception: The vast majority of our Pre-School children transfer into Reception. If spaces are available, children are invited for a complimentary Taster Day before starting.

Key Stage 1 (Years 1 and 2): Children are offered a complimentary Taster Day. During the day an assessment is made of the child's ability and potential in reading, writing and number skills; as well as his/her conduct and behaviour. An offer of a place is made by the school if there is a vacancy and the school feels that the child would benefit from the education we offer.

Key Stage 2 (Years 3 to 6): Children are offered a complimentary Taster Day. During the day, an assessment is made of the child's ability and potential in English and Mathematics as well as their attitude to work, conduct and behaviour. An offer of a place is made by the school if there is a vacancy and the school feels that the child would benefit from the education we offer.

Registering your child

We will give you a registration form following your visit to the school. If you would like to put your child's name on our Nursery, Pre-School or Reception waiting list, please complete and return our registration form, together with a non-refundable registration fee of £60. For children joining Year 1 and above, registration fee of £60 is required once an offer of a place at the school has been given by the School Principal.

At the point of application, and thereafter we require full disclosure of any learning support assessment or identified need, medical condition or disability, which could require specialist treatment, support or equipment, and any behavioural issues known to parents. This information is also essential to assist us in insuring that we are the most appropriate setting for your child.

Bryony School may not be suitable for children where a significantly high level of learning support is required in order to access the curriculum. Parents may be required to fund any additional costs which could be incurred, as the result of extra help being needed. This would only be in the case where the extra support would be over and above any support provided to other pupils and where everything has been done that is considered to be reasonable.

We also reserve the right to contact previous schools for reports and other information concerning any pupil seeking admission to Bryony School.

Waiting lists

We operate waiting lists for classes which are full. As a place becomes available, it is offered to the child at the top of the waiting list. Bryony is a family school and priority for places is given to siblings. In a situation where the school has a place for one child in a family, any other children in that family will be placed at the top of the waiting list for classes that are currently full. (Please remember however to register siblings as soon as possible if you wish them to join the school).

We actively encourage you to visit us to see the breadth of our activities and experience our special atmosphere first hand. Please contact us to arrange a convenient time for a personal tour. Taster sessions are available so that your child can meet their prospective teacher and new friends.

Starting at Bryony

Towards the end of the term before your child is due to start, we will contact you to arrange a convenient day (or session in the case of Pre-school), for your child to spend time with the class they will be joining. On joining Bryony School new parents/carers will receive a welcome pack which includes:

- school day start and finish times and daily routine
- the key dates list
- the uniform and equipment list
- information on Friends of Bryony School (FoBs)
- information on the school minibus

- information on after school and before school care

An overview of key policies and procedures together with a list of available school policies available to download on the Bryony School website (www.bryonyschool.org.uk) or obtainable in hard copy from the school office.

Reviewed by School Principal	**September 2018**
To be reviewed	**September 2019**